

## MANDATORY DISCLOSURE CHECKLIST

The following are documents which are required to be produced pursuant to the Colorado Supreme Court. These documents are to be copied and provided to the other party's attorney within 40 days of service of the Petition/Motion. We therefore need copies of everything well before that date.

1. Sworn Financial Statement - blank copy attached.
2. Business and personal income tax returns for the past 3 years, including all schedules, W-2's, 1099's and K-1's.
3. Business and personal financial statements, statements of assets or liabilities, and credit and loan statements for the past 3 years. For businesses, include all year-to-date financial statements and the same periodic financial statements for the prior year.
4. All titles and documents stating value of all real property owned by you or your business, or in which you have any interest (e.g. deeds, appraisals)
5. Any documents creating a debt (e.g. promissory notes, loans) and the most recent statement showing the present balance owing (e.g. current mortgage statement or credit card statement) and the payment terms.
6. The most recent account statements for any investment accounts and which reflect the current value of the account.
7. Provide the most recent documents which identify your employment benefits and which reflect the current value of any tax deferred or other accounts that you have through employment.
8. Provide the most recent documents which identify all retirement plans, which reflect the current value and any plan summary descriptions (these may or may not be the same as you have in number 7).
9. Provide the most recent statement from all bank accounts or other financial institution accounts and provide the current balance for each account (checking, savings, money market, etc.).
10. Provide documentation evidencing all income you receive whether from employment, gifts, trust distributions, investments and the like (i.e., paystubs, income statement, etc.) for the current and past year. If you are self-employed, please provide a statement of gross income, business expenses necessary to produce income, and net income for the three months prior to the filing of the petition. This statement will have to be formalized and signed by you under oath.

11. If applicable, provide documentation evidencing average monthly child care expenses related to your employment or education.
12. Provide copies of insurance policies, whether health, life and/or property, showing beneficiaries, coverage, and cost. If applicable, break out the cost of coverage that is just for the child(ren)'s portion of the coverage.
13. Provide documentation showing the average monthly expense for any extraordinary and/or extracurricular expenses for the child(ren) (e.g cancelled checks for private schools).